

Agenda for the Annual General Meeting of
Mercury Bay South Early Childhood Education Centre Incorporated
(Whenuakite Country Kids)

To be held at 1052B Tairua-Whitianga Road, Whenuakite

On Thursday 26th September 2019 at 5.15pm

- | Item | Subject |
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| 1. | Welcome, Confirmation of Quorum |
| 2. | Report from the Chair, Acceptance of Audited Accounts |
| 3. | Report from Centre Manager |
| 4. | Election of Committee |
| 5. | Appointment of Auditor |
| 6. | Setting Annual Membership Subscription |
| 7. | Special Business (see attached notes): To discuss and vote on the following motion:

THAT the last sentence of Rule 4.1 be replaced with the following words:

The offices of Secretary and Treasurer may be combined, or one of them may be combined with the office of Vice Chairperson. To avoid potential perceived conflicts of interest the offices of Chairperson and Vice Chairperson may not be filled by paid employees. |
| 8. | Any Other Business |
| 9. | Closure |

Rationale for Proposed Rule Change

We last amended the rules in 2017. One of the amendments made at that time was to permit paid employees to become committee members. As employees potentially gain pecuniary advantage from committee decisions it is important to avoid potential perceived conflicts of interest. For this reason the rules should make it clear that the offices of Chairperson and Vice Chairperson cannot be filled by paid employees. This would protect employees who are committee members from potential criticism and ensure that the committee is seen to be non-partisan.

At present the offices of Secretary and Treasurer may be combined. It is important to share workload across the committee. However, to give greater flexibility it is considered that there would be benefit in allowing the office of Vice Chairperson to also be able to be combined with either Secretary or Treasurer.

The above could be achieved with a simple amendment to Rule 4.1.

Rule 4.1 currently states, in part:

The Committee shall elect appropriate officers including Chairperson, Vice Chairperson, Secretary and Treasurer from its own number. The offices of Secretary and Treasurer may be combined.

Proposed new wording:

The Committee shall elect appropriate officers including Chairperson, Vice Chairperson, Secretary and Treasurer from its own number. The offices of Secretary and Treasurer may be combined, or one of them may be combined with the office of Vice Chairperson. To avoid potential perceived conflicts of interest the offices of Chairperson and Vice Chairperson may not be filled by paid employees.

The following motion, if passed, would achieve this:

THAT the last sentence of Rule 4.1 be replaced with the following words:

The offices of Secretary and Treasurer may be combined, or one of them may be combined with the office of Vice Chairperson. To avoid potential perceived conflicts of interest the offices of Chairperson and Vice Chairperson may not be filled by paid employees.